

University Assessment Committee Meeting

February 07, 2020 | 1:00 p.m.

Sanford Hall Conference Room

Agenda

Review and approval of minutes from 10/22/19

Old business/updates

- 2019 NSSE/FSSE - Qualitative report
- Fifth Year Interim Report
- 8.2.a (Student outcomes: educational programs)
- Annual Assessment Reports - 2020 due dates

New business

- 2020 NSSE/FSSE administration
- Gen Ed Assessment (GEAC) website
- Xitracs summer implementation
- Assessment Conference proposal

Next meeting date and time

Agenda items for next meeting

Adjournment

University Assessment Team Meeting

February 7, 2020 | 1:00 PM
Sanford Hall Conference Room

Present

C. Jenks, A. Thomas (Remote), B. Bowen, J. Drake, K. Kral, D. Lewis, J. Morris, D. Newton, H. Sailors, A. Welch, and R. de Mayo

Absent

C. Owens

Approval of Minutes

Meeting minutes from **October 22, 2019**, were approved unanimously by voice vote.

Agenda

Old Business/Updates

- 2019 NSSE - Qualitative report
 - The committee reviewed the most recent results of the 2019 NSSE Qualitative Report produced by the COSS Center for Research. The report analyzed the open-ended comments by examining the content and identifying major themes and insights.
 - Although there was an initial agreement that the report was ready for distribution, after more careful consideration, IEA later requested that UAC members wait to share the report until after requests for modifications to the report by the Center for Research could be made.
 - D. Newton and A. Welch noted the importance of sharing these findings with the Enrollment Management Strategy Committee and requested that IEA present the findings at an upcoming weekly meeting.
 - A. Thomas uploaded the original NSSE19 Student Comments Report (UWG) to UAC Google Drive for closer examination of additional themes such as the diversity of students for interested members.
- Fifth Year Interim Report
 - C. Jenks began with an overview of the status for UWG's 5th-Year Interim Report Standards, stating that all of the narratives have been migrated from the Google Drive into the Xitracs System with the Google Drive folder remaining available for those who prefer to work in them.
 - Three standards are still in progress and currently out for review. These include Standard 8.1 (*Student achievement*) [CR] and the revamping of the UWG website, Standard 9.2 (*Program length*) [CR], and Standard 13. 6 (*Federal and state responsibilities*).

- The deadline for any outstanding narratives or evidence is the end of the month.
- 8.2.a (*Student outcomes: educational programs*)
 - A. Thomas reported that the narrative portion of Standard 8.2.a is progressing nicely, the formatting of all Annual Academic Assessment Report submitted on November 15, 2019, from Excel to PDF is still underway, but is getting close to completion.
- Annual Assessment Reports - 2020 due dates
 - The next Administrative Unit Assessment Reports are due on March 15, 2020, and include the Enrollment Services Center and Financial Aid.
 - All January 15, 2020, Assessment Reports were submitted on-time.
 - D. Newton and J. Drake asked to be notified about any Departments whose Academic Program Assessment Reports indicated cause for concern.

New Business

- 2020 NSSE/FSSE administration
 - IEA is preparing for the Spring 2020 NSSE/FSSE administration again this year and has begun a campus-wide marketing campaign. The Launch Dates for both are as follows:
 - NSSE 2020 Launch Date: Monday, February 10, 2020
 - FSSE 2020 Launch Date: Tuesday, March 24, 2020
 - UWG will be participating as part of the University System of Georgia's Consortia, and the administration will include USG's Customized Consortium Questions. UWG was also awarded \$1,000 by the Board of Regents to support initiatives aimed at increasing response rates.
 - Suggestions for improving the FSSE response rate included notifying the ITS Service Desk beforehand and giving faculty notice in advance via the faculty listserv.
- Gen Ed Assessment (GEAC) website
 - A. Thomas gave a brief description of the General Education Assessment Committee (GEAC), and the committee viewed the new General Education Assessment Website (<https://www.westga.edu/administration/vpaa/gea/>) designed and implemented by Dr. Angela Insenga, the General Education Assessment Director.
 - Fall Semester 2019 saw the collection of assessment data from Core Area A1 and Core Area A2 with an analysis of data and collection scheduled to continue this Spring.

- Various questions raised by committee members about USG's General Education Curriculum redesign were addressed, and the importance of providing individual feedback via survey requests to the Redesign Implementation Committee was stressed. UWG's representation at the Board level through membership on key general education related committees and UWG representatives serving on Regents Advisory Committees (RAC) was also covered.
- The USG Redesigned General Education website was shared with committee members (https://www.usg.edu/redesigned_general_education), as was the Redesigned General Education Feedback Form (https://www.usg.edu/redesigned_general_education/feedback).
- Xitracs summer implementation
 - UWG's SACSCOC 5th-Year Interim Report is using the "Standards" component in Xitracs. By the time UWG is up for reaffirmation, SACSCOC will likely require the utilization of a report portal submission process.
 - The next steps for Xitracs implementation include the "Planning" and "Assessment" components for all annual assessment reporting, including academic program, administrative unit, and general education reports, in addition to the "Faculty Credentialing" component to produce the SASCOC Faculty Roster Report.
 - Training and full implementation will occur over the next couple of years, beginning as early as Fall Semester 2020.

Next Meeting

A Doodle Poll will be sent out to determine the date and time of the next UAC meeting.

Adjournment

Meeting adjourned at 1:53 p.m.