

Academic Policies Committee

Meeting Minutes

October 17, 2022 @1 pm

(Approved on November 18, 2022)

I. Roll Call

Members present: Brandy Chambless, Jennifer Edelman, Sara Wofford, Anja Remshagen, Sam White, Liz Pope, Katie Morales, Jill Drake, Donna Haley, Samantha Lapier-Dennis

Member absent: Andrew Will, Elizabeth Kramer, Paul Rutledge, Angela Pashia, and Student Representative from SGA

II. Action Items:

- a. Approved Minutes from 20Aug22 Meeting
- b. Discussed Chair-Elect—None Elected

III. Old Business

- a. A discussion was brought to the committee by a faculty member in DAPS, asking that we consider the current policy sent out from Health Services regarding content delivery in alternate formats. A policy was presented by Dr. Jill Drake by revisions and edits to be made by Sam White, Katie Morales, and Jennifer Edelman and brought to the next meeting.

IV. New Business

- a. (Information Item)—An error was found in the undergraduate catalog with respect to both off-campus and correspondence requirements for undergraduate degrees. The VPAA's office will complete an appropriate administrative form in Curriculog to have these removed from all affected programs.
- b. (Action Item)—A proposed revision/addition to the transfer policy was approved to ensure that a policy exists to handle how requests for transfer credit from one level to another.

V. Adjourn--@2 pm