

# UWG General Education Assessment Committee Meeting

April 6, 2022 | 9:01 a.m. to 9:48 a.m.

Via Zoom

## Call to Order

- A. Thomas called the meeting to order at 9:01 a.m.

## Present

- Amanda Thomas, Amy Austin, Rebecca DeMayo, Shea Rose, Scott Sykes, Timothy Schroer, Ashley Dycus, David Leach, Elizabeth Falconi, Jean Cook, Kevin Gwaltney

## Absent

- Emily Hunt

## Approval of Minutes

- Meeting minutes from March 16, 2022, were approved unanimously by voice vote.

## Old Business

### *E4 Report and Review*

- All of E4 report completed.
- A. Thomas asked that all GEAC Members review the report and provide feedback via next scheduled meeting, by email or through comments directly within the Xitracs System.
- A. Thomas added E4 Review and Comments to the next meeting's agenda.

### *Spring 2022 Data Collection and Update*

- Currently, no artifacts submitted yet.
- A. Thomas plans to send a reminder out to faculty next week. GRA's will keep an audit update.

### *Update on scoring of Fall '21 artifacts in Xitracs*

- Scoring has begun. FREN 1001 and BIO 1107 have completed scoring. A. Thomas and E. Hunt still working with PHIL courses that have not begun scoring to make sure faculty are properly assigned. Hope to have them started scoring by today or tomorrow.

- Deadline is April 29, 2022, for Fall '21 scoring.

#### *Data Update*

- R. DeMayo stated that she anticipates being able to send out completed data by the middle of next week.
- B2, C1 and E3 are virtually completed.
- MC for D1 [Fall '21] is complete and currently in the process of finishing Spring '21 data.
- Now have a SAS Script that will pull MC data from Attempts Export out of CourseDen and Xitracs manually. Going forward process should be easier and more expedient. Still working on cosmetic fixes for the program.
- As soon as the scoring for Fall'21 is complete, core areas that also collected in Spring '21 will be run through SAS and ready to go. This includes B1 and C3.
- R. DeMayo recommended waiting until all data is received before sending. J. Cook concurred with recommendation.

#### **New Business**

##### *Request for funds for Summer GEAC work update*

- Currently, no update available. Proposal is still being considered.
- After proposal was submitted, A. Thomas was asked to provide a step-by-step Assessment Plan as supporting documentation. Members were able to review both the proposal and the step-by-step plan, which was included in the agenda for all in attendance.
- A. Thomas plans to publish a simplified version of the Assessment Plan to the GEAC website.
- T. Schroer suggested faculty speak with their Department Chairs and Deans to perhaps help push the proposal for summer funding.

##### *Review of AY 2021 Gen Ed Assessment Report*

- A. Thomas will add to May 2022 Meeting.
- A. Thomas requested that members review and provide feedback comments to the report for review at next scheduled GEAC Meeting.

##### *Update on UWG Gen Ed Assessment reporting schedule and timeline in Xitracs*

- A. Thomas stated that previously information and data were perhaps being reported on too early. Information and data are not falling in line with Academic Assessment Reports nor with workflow and output expectations.
- A. Thomas contended that if she is able to make desired modifications, AY '22 report would include B1, B2, C1, D1 and E3. This would capture anyone who collected data

that ended in the Fall term of the academic year. This modification would allow for data to be collected in a more efficient and timely manner.

*Gen Ed Assessment Director update (Provost Fellowship)*

- At the end of this Fiscal Year, Angela Insenga will step down as Gen Ed Assessment Director.
- Currently waiting to hear if funding will be available for a Gen Ed Assessment Director for FY '23. As of June 30, 2022, there will be no one to serve as Gen Ed Assessment Director.
- Position is currently a Provost Fellowship Position. A. Thomas requested that the position be made full-time. Full-time position request was denied.
- A. Thomas queried members about having a May meeting.
- Members agreed that a May meeting was important and necessary.

**Agenda Items for Next Meeting**

- E4 Report review and comments
- AY2021 Gen Ed Assessment Report

**Additional Business**

- None

**Next meeting date and time**

- **May 16, 2022, at 2:00 pm (via Zoom)**

**Adjournment**

Meeting adjourned at 9:48 a.m.