



Borrower Information

Borrowing Institution

Responsible Official (Borrower)

Title

Address

Phone

E-Mail

Previous Loan Information

Loan Number

Original Loan Number

To

Accession No.

Collection Owner

Collection Name

Purpose of Loan (Exhibit, Study, Conservation, etc.)

Are the Object(s) on Loan Insured?

Yes

No

Type and Total Number of Object(s)

Loan Extension Information (Attach additional pages if necessary)

Requested Loan Period (Check One)

6 Months

12 Months

Today's Date

Purpose of Extension (Specific as possible)

Have the environmental controls changed since the initial *Loan Request*, including temperature, humidity, and security? If so, please describe.

Will the terms of insurance change if this extension is granted as outlined in the *Outgoing Loan Agreement Form*? If so, how?

Note changes in stability and number of objects within the loan. Please describe any additional differences from the initial *Formal Loan Request* and *Outgoing Loan Agreement Form* that would apply to the extension.

The person with authority to sign for this loan must acknowledge this request by signing and dating this form. Filling out this form does not guarantee approval of the loan. Additional conditions or questions may be requested by the Waring Laboratory or the Collection Owner.

Signature of Borrower's Responsible Official

Title

Date