Minutes for Faculty Development Committee (FDC)

August 23, 2016 (2:00 pm, Adamson Hall)

**\*Minutes approved Sept. 20, 2016**

Members present: D. Boldt, J. Carlisle, L. Connell, M. Fujita, M. Kassis, P. Kirk, M. Mitra, T. Ogletree, C. Sicignano and J. Whisenhunt

1. The minutes from the March 31, 2016 meeting were approved.
2. David Boldt noted that one topic on the agenda (Summer Teaching and Resigning Faculty) was going to be addressed by the Budget Committee.
3. M. Kassis briefly summarized some of the changes being considered for the section of the handbook titled Instruments for Evaluating Teaching (103.06). Concerns were expressed about the Department Chair Evaluation form contained in this section of the handbook. It seems only a portion of the form addresses teaching. The proposed revision of this section of the handbook will be divided into two sections: student evaluation of teaching and chair evaluation of teaching.
4. D. Boldt distributed a handout on a “community-engaged institution.” UWG is considering making an application to the Carnegie Foundation for such a designation. This would require that we address the P&T policies of UWG on how we reward faculty for community-engagement activities. The plan is to have Melanie McClellan address the FDC sometime later in the year regarding this application.
5. The remainder of the meeting addressed the proposed revision to UWG’s Faculty Grievance Procedures. A subcommittee of D. Boldt, L. Howe and C. Sicignano worked on a revision over the summer. D. Boldt briefly outlined all the proposed changes in this draft document (dated July 12, 2016). Questions/Concerns included: 1) Which aspects of P&T are grievable? (there seems to be some inconsistency in the draft), 2) There is a need to further address the issue of what happens if the FDC concludes that something is not grievable, 3) Are FDC members legally protected?, 4) something might need to added regarding document flow and 5) What happens if the person who filed the grievance is happy with the result but the other individual is not? At the conclusion of the discussion, D. Boldt asked all members of the committee to email to him any suggested changes to this document. It was hoped that we can come up with a final draft at our next meeting.
6. The next meeting of the FDC was set for Tuesday, September 20 at 2pm. The meeting adjourned at 3:20 pm