University of West Georgia
Graduate Programs Committee
Meeting Minutes
September 12, 2013
Approved 10 October 2013

In attendance:

GPC Members			Guests
Anderson, Lynn	Payne, Greg	Rice, Don	Michael Garrett
Gantner, Myrna	Pencoe, Nancy	Thompson, Sandra	Mike Johnson
Kramer, Elizabeth	Pridmore, Jeannie	Welch, Susan	Becky Stanard
Parrish, Mark	Ramanathan, Hema	Wilson, Carol	Donna Harkins

1. Minutes 6/27/2013
    A. Any Changes, Additions, Modifications (Appendix A)
        Action: Approved

2. Course/Program Additions, Modifications, Deletions *(following requests can be reviewed at:
    (https://apps.westga.edu/catalog/)*

    A. College: RCOB

        Program Changes:
        (1) Department: Management
            a. Program: MBA
            Request: Add
            Originator: Pridmore, Jeannie
            Rationale: We are experiencing a large demand for internal exposure and courses in the
            MBA program. This Certificate in International Programs will allow our MBA students to
            pursue their international interest while also obtaining a certification. The certificate can be
            earned by completing six credit hours of courses in residence relevant to international
            studies and three credit hours in a non-domestic location.
            Attachment: None (See *https://apps.westga.edu/catalog/)*
            Action: Approved

        Course Changes:
        (1) Department: Accounting and Finance
            a. Course: ACCT-5233 Strategic Cost Management
            Request: Add
            Originator: Colley, James R.
            Rationale: This course is relevant to both undergraduate and graduate business majors. At
            the undergraduate level, it is essential for students planning to enter industry upon
            completion of their degree to understand more than just the financial side of management
            accounting. MBA students planning to or currently working in industry will become familiar
            with the advanced accounting methodologies used to operate a business. The course will
            enhance the MPAcc student experience by allowing students to start taking program
            electives.
            Attachment: at *https://apps.westga.edu/catalog/*
            Action: No Representative… will carry over until next meeting

            b. Course: ACCT-5265 Sustainability Accounting and Reporting
            Request: Add
            Originator: Colley, James R.

Rationale: A broad base of students will be attracted to the course. At the undergraduate level, the Richards College of Business has started a new program in Sustainability. The program directors have requested that an Accounting for Sustainabililty course be offered. It is also a current topic of interest to MPAcc and MBA students. It will also provide an additional course for working accountants needing more upper division courses for the CPA.
Attachment: Syllabus at *https://apps.westga.edu/catalog/*
Action: No Representative… will carry over until next meeting

c. Course: ACCT-6216 Seminar in Financial Reporting
Request: Modify
Originator: Colley, James R.
Rationale: ACCT 3214 will no longer be a prerequisite for ACCT 6216. The material covered in ACCT 3214 is not necessary to successfully complete ACCT 6216.
Attachment: Syllabus at *https://apps.westga.edu/catalog/*
Action: No Representative… will carry over until next meeting

B. College of Social Sciences

Course Changes:
(1) Department: Criminology Department
   a. Course: CRIM-6333 Victimology
   Request: Add
   Originator: Johnson, Mike
   Rationale: Victimology is a major subfield of criminology and has become a regular part of graduate course curricula across the country, including those at other USG institutions. Several of our recent students have expressed a strong interest in victimology, even doing victimological theses. Adding this course will make our program consistent with the current state of the discipline. Programs without a victimology course are vulnerable to being accused of ignoring victims' issues.
   Attachment: Syllabus at *https://apps.westga.edu/catalog/*
   Action: Approved

C. College: College of Education

Program Changes:
(1) Department: Dean's Office COE
   a. Program: Doctor of Education in Professional Counseling and Supervision
   Request: Modify
   Originator: Cobia, Debra
   Rationale: Move from approximately 50% online deliver to 100% beginning summer 2014 in order to attract a national/international student population that would bring greater diversity into the program, thereby enriching the experience for all enrollees. Moving to an online delivery system expands the sphere of influence to a much broader community of service than the traditional on campus delivery allows. This move will also facilitate an increase in admission from 6 students per year to the full capacity of 12 per year and increase the potential for collaboration and coordination of resources with the EDSI doctoral program which is also located in the College of Education. No changes are being proposed to the program sheet, admission requirements, course titles or objectives.
   Attachment: Graduate Catalog Description; Program Sheet; Mission Statement; and Sequence of Coursework   See *(https://apps.westga.edu/catalog/)*
   Action: Information Item

(2) Department: Early Learning and Childhood Education

a. Program: Master of Education with a Major in Early Childhood Education
Request: Modify
Originator: Lewis, Barbara
Rationale: Change in delivery format to more than 95% online.
Attachment: Program of Study at *(https://apps.westga.edu/catalog/)*
<mark>Action: Information Item</mark>

(3) Department: Clinical and Professional Studies (formerly Collaborative Support and Intervention)
Program Changes:
a. Program: Master of Education with a Major in Speech-Language Pathology
Request: Modify
Originator: Harris Brown, Karen
Rationale: The curriculum review committee met as part of the program evaluation process and recommendations were made to enhance students' preparation and overall experiences. Additionally, modifications were made to align with the revised standards of the program's accrediting body, the Council on Academic Accreditation (CAA) in Audiology and Speech-Language Pathology of the American Speech-Language-Hearing Association
Attachment: Current & Proposed Plans of Study at *https://apps.westga.edu/catalog/*
Action: Approved

b. Program: Doctor of Education in Professional Counseling and Supervision
Request: Modify
Originator: Stanard, Rebecca
Rationale: Program has transitioned over time to more than 50% online.
Attachment: None (See *https://apps.westga.edu/catalog/)*
<mark>Action: Information Item</mark>

c. Program: M.Ed. in Professional Counseling, School Counseling
Request: Modify
Originator: Parrish, Mark
Rationale: The proposed plan of studies is to accommodate changes to the CACREP accreditation standards for school counseling. The curriculum for the M.Ed. in Professional Counseling (school counseling) has been revised based on revised accreditation body (CACREP) standards. The program remains at 48 semester hours with substitution of new courses that align with CACREP standards and best practices and the deletion of other courses. The attached plan of studies is reflective of that change. The clinical mental health counseling program and school counseling program sheets have been combined into a single program sheet (see CSS submission for changes to clinical mental health concentration)
Attachment: Modification Details, Rationale, Proposed Plan of Study, Current Plan of Study (see attachment at *https://apps.westga.edu/catalog/).*
Action: Approved

d. Program: M.Ed. in Professional Counseling, Clinical Mental Health Counseling
Request: Modify
Originator: Parrish, Mark
Rationale: The community counseling concentration is no longer an accredited area of study under the new CACREP accreditation standards. Instead CACREP accredits clinical mental health counseling programs which requires an increase from 48 semester hours to 60 hours in order to meet accreditation standards. The curriculum for the M.Ed. in Professional Counseling (community counseling) has been revised based on revised accreditation body (CACREP) standards. The attached plan of studies is reflective of that change. The clinical

mental health counseling program and school counseling program sheets have been combined into a single program sheet (see CSS submission for changes to school counseling concentration. The following modifications have been made to the 48 semester hour community counseling program to convert it to a 60 semester hour clinical mental health counseling program.
Attachment: Modification Details, Rationale, Proposed Plan of Study, Current Plan of Study (see attachment at *https://apps.westga.edu/catalog/*).
Action: Approved

Course Changes:
(1) Department: Clinical and Professional Studies
    a. Course: SLPA-6703 Organic Communication Disorders
    Request: Delete
    Originator: Harris Brown, Karen
    Rationale: The focus of this course has been incorporated into additional speech-language pathology methods courses.
    Attachment: None (See *https://apps.westga.edu/catalog/*)
    Action: Approved

    b. Course: SLPA-6709 Practical Phonetics
    Request: Delete
    Originator: Harris Brown, Karen
    Rationale: This course has not been taught since at least 2006 and no syllabus is available. The course is not on any former program of study or course sequence forms, and current faculty has not been aware of its existence until recently.
    Attachment: None (See *https://apps.westga.edu/catalog/*)
    Action: Approved

D. School of Nursing
  (1) Department: Nursing
    a. Course: NURS-6125 Health Systems Leadership Role of the Clinical Nurse Leader,
    Request: Add
    Originator: Duke, Karen
    Rationale: The School of Nursing (SON) at the University of West Georgia (UWG) recognized the need for intense curricular revision for all Masters of Nursing tracks based on revised American Association of Colleges of Nursing (AACN) Masters Essentials and a change in the focus in nursing education on quality and safety as recommended by the Institute of Medicine.
    Attachment: Syllabus at *https://apps.westga.edu/catalog/*
    Action: Approved (previously approved, add to next Senate Agenda)

E. Policy Changes:

    a. Program: Graduate Studies Office COSS
    Request: Graduate Policy Revision
    Originator: Caress, Stanley
    Rationale: I believe there needs to be a small modification to graduate policy on course overload. It seems some important wording was left out of the official policy and I believe the changes need to be made.

    It makes sense for a graduate student who wants a course overload to have it approved at the department (program) level before it is approved at the college level.

As it is now stated in the catalog (official UWG policy) a graduate student's course overload only needs to be approved by the College Director of Graduate Studies. Since each program has its own individual features, it makes great sense to have the Director of the specific program approve it first

Therefore, I would like to modify the statement in the Graduate Catalog (see below) by adding the words "Director of their graduate program."

Also, we could consider adding the College Dean as an alternative approver to the College Director of Graduate Studies.

Excerpt From The Online Graduate Catalog
(see http://www.westga.edu/gradstudies/101.php)

GRADUATE COURSE LOADS
Maximum Course Load for All Graduate Students
Graduate students who do not hold one of the three types of assistantships may register for 12 credit hours without permission. Graduate students who want to take an overload, defined as more than 12 credit hours, must obtain permission from the **Director of their graduate program** and from the Director of Graduate Studies **(or Dean)** for their college or school. Some programs may require additional levels of approval.

Expectations for the maximum course load apply to graduate students who take a mix of graduate and undergraduate courses in one semester, as well. Although some graduate degree and non-degree programs require graduate students to take undergraduate courses, students are considered graduate students.
Action: Approved

3. Other Business
   i. Elect new GPC Chair
      - *Dr. Elizabeth Kramer was nominated, seconded and elected by unanimous vote to fill the position as Chair of the Graduate Programs Committee for AY 2013/2014.*

   ii. **Senate – Graduate Programs Committee… 2013/14 Members List**

	Senate Members	
Kramer, Elizabeth (Chair)	ekramer@westga.edu	Senate – COAH (2014)
Pencoe, Nancy	npencoe@westga.edu	Senate – COSM (2014)
Thompson, Sandra	sthompso@westga.edu	Senate – RCOB (2016)
Welch, Susan	swelch@westga.edu	Senate – Nursing (2015)
	Faculty Members	
Anderson, Lynn	landerso@westga.edu	Faculty – COAH (2015)
Lankford, Shirley	slankfor@westga.edu	Faculty – Library (2014)
Don Rice (temporarily replaces Kareen Malone,)	kmalone@westga.edu drice@westga.edu	Faculty – COSS (2014)
Payne, Greg	gpayne@westga.edu	Faculty – COSM (2015)
Pridmore, Jeannie	jpridmor@westga.edu	Faculty – RCOB (2015)
Ramanathan, Hema	hramanat@westga.edu	Faculty – COE (2015)
Wilson, Carol	cwilson@westga.edu	Faculty – Nursing (2014)
	Administrator	
Gantner, Myrna	mgantner@westga.edu	Administrator - Academic Affairs

		Student	
Vacant			

GPC Email list:
ekramer@westga.edu, npencoe@westga.edu, sthompso@westga.edu, swelch@westga.edu, landerso@westga.edu, slankfor@westga.edu, kmalone@westga.edu, gpayne@westga.edu, jpridmor@westga.edu, hramanat@westga.edu, cwilson@westga.edu, mgantner@westga.edu, drice@westga.edu

      iii.   2013/2014 Meeting Schedule: *Approved*
Graduate Programs Committee Meetings… 2013/2014

GPC Meetings (Thursdays)	GPC Location/Time	Senate Agenda Deadline	Senate & Exec. Committee Meetings	Senate Meetings Location/Time	Executive Committee Location/Time
Dates	UCC 312	Dates	Dates	TLC 1-303	TLC 1-303
9/12/13	2:30 – 4:30pm	9/13/13	9/20/13	3:00pm	2:00pm
10/10/13	2:30 – 4:30pm	10/11/13	10/18/13	3:00pm	2:00pm
11/7/13	2:30 – 4:30pm	11/8/13	11/15/13	3:00pm	2:00pm
*11/21/13	2:30 – 4:30pm	11/22/13	12/6/14	3:00pm	2:00pm
1/16/14	2:30 – 4:30pm	1/17/14	1/24/14	3:00pm	2:00pm
2/13/14	2:30 – 4:30pm	2/14/14	2/21/14	3:00pm	2:00pm
3/6/14	2:30 – 4:30pm	3/7/14	3/14/14	3:00pm	2:00pm
4/10/14	2:30 – 4:30pm	4/11/14	4/18/14	3:00pm	2:00pm
6/12/14	2:30 – 4:30pm	6/13/14	6/20/14	3:00pm	2:00pm
7/10/14	2:30 – 4:30pm	7/11/14	7/18/14	3:00pm	2:00pm
*Note: This meeting will be confirmed based upon any open agenda items as of Wednesday, 11/20/13.					

4. New Business
None introduced

5. Adjourn

Revised Shared Governance Procedures

The process of notification and approval for the creation/modification of academic programs and curriculum is outlined below:

1. The following are *actions items* by the Senate and appropriate Senate Subcommittees:
    - New academic programs and new courses (degrees, majors, minors, concentrations, certificates, etc…)
    - Changes to a course level (i.e. changing from 3000 to 4000 level)
    - Adding to or removing a course from the Core Curriculum
    - Changes to course prerequisites that span across colleges
    - Modifying the requirements to complete an academic program, including core curriculum
    - New or modified concentrations within a degree program

2. The following are *information items* for the Senate:
    - Modifications to XIDS courses (Action Item by the Committee)
    - Changes in admission standards for an academic program
    - Suspending (deactivating) or eliminating (terminating) academic programs
    - Offering an existing academic program more than 95% online
    - Offering an approved academic program more than 50%, but less than 95% online

3. The following are *reviewed by the Senate graduate and undergraduate programs* committees to assure quality of academic programs
    - Comprehensive Program Reviews
    - Academic program and core curriculum learning outcome assessments

4. The following are *not items considered* by the Senate and should be reported directly to office of the Provost:
    - Modifications/additions/deletions to existing academic program learning outcomes, excluding core curriculum
    - Offering less than 25% or 25-50% of an academic program at an off-site location or online (separate notifications for each change)
    - Minor modifications to courses including : course name, description, course learning outcomes, and prerequisites within a college or school
    - Creation or modifications of assessment artifacts
    - Moving an approved course to online delivery (including both "D" and "N" sections)

Appendix A.

University of West Georgia
Graduate Programs Committee Minutes
June 27, 2013

1. Minutes 4/25/2013
   A. Any Changes, Additions, Modifications
       Action: Approved

2. Course/Program Additions, Modifications, Deletions *(following requests can be reviewed at: (https://apps.westga.edu/catalog/)*

   A. College: College of Arts and Humanities

       Course Changes:
       (1) Department: History
           a. Course: HIST 5251 The Second World War
           Request: Add
           Originator: Michael de Nie
           Rationale: Propose the creation a new course, HIST 4251/5251 The Second World War, to expand the course offerings in military history. This course explores the most destructive conflict in human history and one that fundamentally reshaped the social and political order of the world. The History Department currently offers courses on the First World War and American Military History. This course will complement these offerings as well as contributing, when taught as a 4000/5000 level class, to the graduate program's War & Society track.
           Attachment: Syllabus, see Catalog Submission System, *(https://apps.westga.edu/catalog/)*
           Action: Approved

   B. College: College of Education

       Program Changes:
       (1) Department: Leadership and Instruction
           a. Program: Master of Education with a Major in Secondary Education
           Request: Modify
           Originator: Butts, Frank
           Rationale: The reduction of the degree from 36 to 30 hours, by removing electives, is necessary to be competitive with other institutions in region. This reduction does not impact the current content requirements. This change should assist in the marketing of the degree; the cost to the student; and the graduation rate (Removal of two electives from 36 hour degree, reducing the degree to 30 hours; addition of SEED 7500 as an optional course in category 1 of the Professional Education coursework.)

           The addition of SEED 7500 as an optional course inside category 1 of the Professional Education coursework gives students the option to take a course that will define the theme of the degree and a course that will be fully online. *(https://apps.westga.edu/catalog/)*
           Action: Approved

       (2) Department: Clinical and Professional Studies
           a. Program: Master of Education with a Major in Reading Education
           Request: Modify

Originator: Ogletree, Tamra
Request: To Implement a 100% online program
   To update the program:
    Changed total program hours from 36 to 30
      <u>Area I</u>
      Integrate technology course as a required course since this will be a 100% online program.
      <u>AREA II</u>
      Added 2 line 100% on EDLE courses to enable READ MEd candidates to enter into administrative positions: EDLE 6316 (School Law) and EDLE 6320 (Instructional Supervision)
      Deleted SLPA 7720 because it is no longer taught.
      Deleted ECED 6262 because it is only taught every 2 years
      Deleted PTED 7240 and 7241 because ELL endorsement is no longer available
      Moved PTED 7239 to Area IV for an option.
      Deleted EDFD courses since they are not currently online.
      Area IV covers a research course so the deletion of CEPD 6150 will allow the course requirements to be dropped from 36 to 33 total hours.
      Deleted SPED 7723 because it is no longer taught
      Added PTED 7239 as part of PTED course offerings
      <u>AREA III</u>
      Changed the name to: Reading and Writing to address overall Literacy
      Deleted 7269 since we integrate supervision and leadership into all READ courses
      Updated all READ Courses to include digital literacy
      <u>AREA IV</u>
      Changed Concentration title: Culture and Literacy to meet diversity needs
Action: Approved

Course Changes

a. Course: SEED 7500 Diverse Classroom in a Pluralistic Society
College: College of Education
Department: Leadership and Instruction
Originator: Duke, Karen
Request: Add
Rationale: This course is designed to analyze and understand social forces influencing education; educational traditions as reflections of diverse cultures; the school and cultural change; and social conflict in the United States. Particular attention is given sociological analysis of teaching and learning in America's secondary school classrooms, with emphasis on processes of differentiation, stratification, socialization, social organization as well as social relationships in the classroom.
Attachment: Syllabus at ***https://apps.westga.edu/catalog/***
Action: Approved

C. School of Nursing

Course Changes:

a. Course: NURS-6107 Pathophysiology and Pharmacology II
College: School of Nursing
Department: Nursing
Originator: Duke, Karen
Request: Add

Rationale: The School of Nursing (SON) at the University of West Georgia (UWG) recognized the need for intense curricular revision for all Masters of Nursing tracks based on revised American Association of Colleges of Nursing (AACN) Masters Essentials and a change in the focus in nursing education on quality and safety as recommended by the Institute of Medicine.
Attachment: Syllabus at *https://apps.westga.edu/catalog/*
Action: Approved

b. Course: NURS-6108 Epidemiology for Nursing Education and Practice
College: School of Nursing
Department: Nursing
Originator: Duke, Karen
Request: Add
Rationale: The School of Nursing (SON) at the University of West Georgia (UWG) recognized the need for intense curricular revision for all Masters of Nursing tracks based on revised American Association of Colleges of Nursing (AACN) Masters Essentials and a change in the focus in nursing education on quality and safety as recommended by the Institute of Medicine.
Attachment: Syllabus at *https://apps.westga.edu/catalog/*
Action: Approved

c. Course: NURS-6109 Informatics, Technology, and Healthcare Outcomes
College: School of Nursing
Department: Nursing
Originator: Duke, Karen
Request: Add
Rationale: The School of Nursing (SON) at the University of West Georgia (UWG) recognized the need for intense curricular revision for all Masters of Nursing tracks based on revised American Association of Colleges of Nursing (AACN) Masters Essentials and a change in the focus in nursing education on quality and safety as recommended by the Institute of Medicine.
Attachment: Syllabus at *https://apps.westga.edu/catalog/*
Action: Approved

d. Course: NURS-6110 Curriculum Development in Nursing Education
College: School of Nursing
Department: Nursing
Originator: Duke, Karen
Request: Add
Rationale: The School of Nursing (SON) at the University of West Georgia (UWG) recognized the need for intense curricular revision for all Masters of Nursing tracks based on revised American Association of Colleges of Nursing (AACN) Masters Essentials and a change in the focus in nursing education on quality and safety as recommended by the Institute of Medicine.
Attachment: Syllabus at *https://apps.westga.edu/catalog/*
Action: Approved

e. Course: NURS-6111 Nurse Educator Role Practicum I
College: School of Nursing
Department: Nursing
Originator: Duke, Karen
Request: Add

Rationale: The School of Nursing (SON) at the University of West Georgia (UWG) recognized the need for intense curricular revision for all Masters of Nursing tracks based on revised American Association of Colleges of Nursing (AACN) Masters Essentials and a change in the focus in nursing education on quality and safety as recommended by the Institute of Medicine.
Attachment: Syllabus at *https://apps.westga.edu/catalog/*
Action: Approved

f. Course: NURS-6112 Nurse Educator Role Practicum II
College: School of Nursing
Department: Nursing
Originator: Duke, Karen
Request: Add
Rationale: The School of Nursing (SON) at the University of West Georgia (UWG) recognized the need for intense curricular revision for all Masters of Nursing tracks based on revised American Association of Colleges of Nursing (AACN) Masters Essentials and a change in the focus in nursing education on quality and safety as recommended by the Institute of Medicine.
Attachment: Syllabus at *https://apps.westga.edu/catalog/*
Action: Approved

g. Course: NURS-6113 Evaluation and Testing in Nursing Education
College: School of Nursing
Department: Nursing
Originator: Duke, Karen
Request: Add
Rationale: The School of Nursing (SON) at the University of West Georgia (UWG) recognized the need for intense curricular revision for all Masters of Nursing tracks based on revised American Association of Colleges of Nursing (AACN) Masters Essentials and a change in the focus in nursing education on quality and safety as recommended by the Institute of Medicine.
Attachment: Syllabus at *https://apps.westga.edu/catalog/*
Action: Approved

h. Course: NURS-6116 Leading Human Resource Systems
College: School of Nursing
Department: Nursing
Originator: Duke, Karen
Request: Add
Rationale: The School of Nursing (SON) at the University of West Georgia (UWG) recognized the need for intense curricular revision for all Masters of Nursing tracks based on revised American Association of Colleges of Nursing (AACN) Masters Essentials and a change in the focus in nursing education on quality and safety as recommended by the Institute of Medicine.
Attachment: Syllabus at *https://apps.westga.edu/catalog/*
Action: Approved

i. Course: NURS-6117 Health Systems Leadership: Role of the Leader/Manager I
College: School of Nursing
Department: Nursing
Originator: Duke, Karen
Request: Add

Rationale: The School of Nursing (SON) at the University of West Georgia (UWG) recognized the need for intense curricular revision for all Masters of Nursing tracks based on revised American Association of Colleges of Nursing (AACN) Masters Essentials and a change in the focus in nursing education on quality and safety as recommended by the Institute of Medicine.
Attachment: Syllabus at *https://apps.westga.edu/catalog/*
Action: Approved

j. Course: NURS-6118 Health Systems Leadership: Role of the Leader/Manager II
College: School of Nursing
Department: Nursing
Originator: Duke, Karen
Request: Add
Rationale: The School of Nursing (SON) at the University of West Georgia (UWG) recognized the need for intense curricular revision for all Masters of Nursing tracks based on revised American Association of Colleges of Nursing (AACN) Masters Essentials and a change in the focus in nursing education on quality and safety as recommended by the Institute of Medicine.
Attachment: Syllabus at *https://apps.westga.edu/catalog/*
Action: Approved

k. Course: NURS-6119 Health Systems Leadership Leader/Manager Practicum I
College: School of Nursing
Department: Nursing
Originator: Duke, Karen
Request: Add
Rationale: The School of Nursing (SON) at the University of West Georgia (UWG) recognized the need for intense curricular revision for all Masters of Nursing tracks based on revised American Association of Colleges of Nursing (AACN) Masters Essentials and a change in the focus in nursing education on quality and safety as recommended by the Institute of Medicine.
Attachment: Syllabus at *https://apps.westga.edu/catalog/*
Action: Approved

l. Course: NURS-6120 Health Systems Leadership Leader/Manager Practicum II
College: School of Nursing
Department: Nursing
Originator: Duke, Karen
Request: Add
Rationale: The School of Nursing (SON) at the University of West Georgia (UWG) recognized the need for intense curricular revision for all Masters of Nursing tracks based on revised American Association of Colleges of Nursing (AACN) Masters Essentials and a change in the focus in nursing education on quality and safety as recommended by the Institute of Medicine.
Attachment: Syllabus at *https://apps.westga.edu/catalog/*
Action: Approved

m. Course: NURS-6122 Health Systems Leadership Clinical Nurse Leader Practicum I
College: School of Nursing
Department: Nursing
Originator: Duke, Karen
Request: Add

Rationale: The School of Nursing (SON) at the University of West Georgia (UWG) recognized the need for intense curricular revision for all Masters of Nursing tracks based on revised American Association of Colleges of Nursing (AACN) Masters Essentials and a change in the focus in nursing education on quality and safety as recommended by the Institute of Medicine.
Attachment: Syllabus at *https://apps.westga.edu/catalog/*
Action: Approved

n. Course: NURS-6123 Health Systems Leadership Clinical Nurse Leader Practicum II
College: School of Nursing
Department: Nursing
Originator: Duke, Karen
Request: Add
Rationale: The School of Nursing (SON) at the University of West Georgia (UWG) recognized the need for intense curricular revision for all Masters of Nursing tracks based on revised American Association of Colleges of Nursing (AACN) Masters Essentials and a change in the focus in nursing education on quality and safety as recommended by the Institute of Medicine.
Attachment: Syllabus at *https://apps.westga.edu/catalog/*
Action: Approved

o. Course: NURS-6124 Health Systems Leadership Role of the Clinical Nurse Leader,
College: School of Nursing
Department: Nursing
Originator: Duke, Karen
Request: Add
Rationale: The School of Nursing (SON) at the University of West Georgia (UWG) recognized the need for intense curricular revision for all Masters of Nursing tracks based on revised American Association of Colleges of Nursing (AACN) Masters Essentials and a change in the focus in nursing education on quality and safety as recommended by the Institute of Medicine.
Attachment: Syllabus at *https://apps.westga.edu/catalog/*
Action: Approved

3. Other Business

College: RCOB
Department:
Action: MBA Admission Policy Review
Originator: Udombon, Hope

The RCOB Graduate Business Programs Committee and the RCOB Graduate Faculty voted and approved the following measures:
- Any student who has completed a RCOB discipline bachelor's degree with a 3.0 or higher overall GPA will be admitted without the GMAT requirement to the MBA program. This process is similar to the MPAcc program GMAT waiver policy, whereby MPAcc applicants with an accounting degree and a 3.2 GPA can apply to waive the GMAT.

- Eliminate the requirement of any and all letters of purpose or intent to receive admission to the MBA program. No MBA applicant has ever been denied admission based on a letter of intent. Submitted to Senate Agenda as an "information item".

4. New Business… *None*

5. Adjourn

Appendix B. Revised Shared Governance Procedures

The process of notification and approval for the creation/modification of academic programs and curriculum is outlined below:

5. The following are ***actions items*** by the Senate and appropriate Senate Subcommittees:
    - New academic programs and new courses (degrees, majors, minors, concentrations, certificates, etc…)
    - Changes to a course level (i.e. changing from 3000 to 4000 level)
    - Adding to or removing a course from the Core Curriculum
    - Changes to course prerequisites that span across colleges
    - Modifying the requirements to complete an academic program, including core curriculum
    - New or modified concentrations within a degree program

6. The following are ***information items*** for the Senate:
    - Modifications to XIDS courses (Action Item by the Committee)
    - Changes in admission standards for an academic program
    - Suspending (deactivating) or eliminating (terminating) academic programs
    - Offering an existing academic program more than 95% online
    - Offering an approved academic program more than 50%, but less than 95% online

7. The following are ***reviewed by the Senate graduate and undergraduate programs*** committees to assure quality of academic programs
    - Comprehensive Program Reviews
    - Academic program and core curriculum learning outcome assessments

8. The following are ***not items considered*** by the Senate and should be reported directly to office of the Provost:
    - Modifications/additions/deletions to existing academic program learning outcomes, excluding core curriculum
    - Offering less than 25% or 25-50% of an academic program at an off-site location or online (separate notifications for each change)
    - Minor modifications to courses including : course name, description, course learning outcomes, and prerequisites within a college or school
    - Creation or modifications of assessment artifacts
    - Moving an approved course to online delivery (including both "D" and "N" sections)