

University of West Georgia
Graduate Programs Committee
16 January 2014, 2:30 pm
RCOB 2212
Minutes
Approved 6 March 2014

In attendance:

GPC members Lynn Anderson, Myrna Gantner (Academic Affairs), Elizabeth Kramer (Chair), Shirley Lankford, Lisa Osbeck (for Kareen Malone), Jeannie Pridmore, Sandra Thompson, Susan Welch, and Carol Wilson
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Guests Kimberly Griffith, Christine Haynes, Simone Lee, Mark Parrish, Hope Udombon, Lara Willox

1. Minutes 11/07/2013
 - A. Changes, Additions, Modifications (Appendix A)
Action: Approved
2. Course/Program Additions, Modifications, Deletions (*following requests can be reviewed at: <https://apps.westga.edu/catalog/>*)

A. College: College of Education

Course Changes:

(1) Clinical and Professional Studies

a. Course: CEPD 6135 Applied Counseling Theories

Request: Add

Originator: Mark Parrish

Rationale: The M.Ed. in Professional Counseling (school and community counseling concentrations) plans of study have been revised and approved through the faculty governance process as of 11/6/13. Curricular changes were made to reflect 2009 CACREP accreditation standards and best practices. These changes will support viability for both concentrations and enhance professional career opportunities for our graduates in clinical and K-12 school settings. The chart at the beginning of the attached syllabus summarizes changes made to course syllabi that reflect the newly approved plans of study.

Action: Approved

b. Course: CEPD 7105 Counseling Across the Lifespan

Request: Add

Originator: Mark Parrish

Rationale: The M.Ed. in Professional Counseling (school and community counseling concentrations) plans of study have been revised and approved through the faculty governance process as of 11/6/13. Curricular changes were made to reflect 2009 CACREP accreditation standards and best practices. These changes will support viability for both concentrations and enhance professional career opportunities for our graduates in clinical and K-12 school settings. The chart at the beginning of the attached syllabus summarizes changes made to course syllabi that reflect the newly approved plans of study.

Action: Approved

c. Course: CEPD 7141 Professional Orientation and Ethics in Counseling

Request: Add

Originator: Mark Parrish

Rationale: The M.Ed. in Professional Counseling (school and community counseling concentrations) plans of study have been revised and approved through the faculty governance process as of 11/6/13. Curricular changes were made to reflect 2009 CACREP accreditation standards and best practices. These changes will support viability for both concentrations and enhance professional career opportunities for our graduates in clinical and K-12 school settings. The chart at the beginning of the attached syllabus summarizes changes made to course syllabi that reflect the newly approved plans of study.

Action: Approved

d. Course: CEPD 7153 Crisis Intervention

Request: Add

Originator: Mark Parrish

Rationale: The M.Ed. in Professional Counseling (school and community counseling concentrations) plans of study have been revised and approved through the faculty governance process as of 11/6/13. Curricular changes were made to reflect 2009 CACREP accreditation standards and best practices. These changes will support viability for both concentrations and enhance professional career opportunities for our graduates in clinical and K-12 school settings. The chart at the beginning of the attached syllabus summarizes changes made to course syllabi that reflect the newly approved plans of study.

Action: Approved

e. Course: CEPD 7158 Counseling in the Military Community

Request: Add

Originator: Mark Parrish

Rationale: The M.Ed. in Professional Counseling (school and community counseling concentrations) plans of study have been revised and approved through the faculty governance process as of 11/6/13. Curricular changes were made to reflect 2009 CACREP accreditation standards and best practices. These changes will support viability for both concentrations and enhance professional career opportunities for our graduates in clinical and K-12 school settings. The chart at the beginning of the attached syllabus summarizes changes made to course syllabi that reflect the newly approved plans of study.

Action: Approved

(2) Learning and Teaching

a. Course: SPED 8783 Readings in Research

Request: Modify

Originator: Jessica Bucholz

Rationale: The title and course objectives are being changed to reflect the idea that students will begin to read research that relates to their research topic in order to carefully select and implement an appropriate single subject design to answer their research question. We are requesting that the number of credits be increased from 3 to 4 to reflect the amount of

work and the content that will be covered in this course. The prerequisite courses have been changed. The prerequisite material for this course will be taught in SPED 8704.

Action: Approved

b. Course: SPED 8784 Research Seminar

Request: Modify

Originator: Jessica Bucholz

Rationale: The course description has been changed to reflect the fact that this course is the final in a three-course sequence (SPED 8704, SPED 8783, and SPED 8784) where students develop and conduct a research project. As a result we are adding SPED 8704 and SPED 8783 as prerequisites to this course. The course objectives have been changed to reflect the change in focus. Students in this course will be compiling their results and writing a final paper that reflects those results as well as the research that supports the selection of their research topic. Finally, we are requesting to increase the number of credit hours from 3 to 4 to reflect the level of work required for this course.

Action: Approved

B. College of Social Sciences

Course Change:

(1) Psychology

Course: Renumbering of PSYC 8003 Historical Foundations of Psychology as PSYC 7004

Request: Modify

Originator: Lisa Osbeck

Rationale: Changing course to 7000 level will allow MA students to register for the course.

Action: Approved

Program Change:

(1) Psychology, Ph.D. in Psychology: Consciousness and Society

Request: Modify

Originator: Lisa Osbeck

Rationale: We would like to reduce the number of required courses for PhD students and increase available options.

Action: Approved

C. Richards College of Business

Course Changes:

(1) Accounting and Finance

a. ACCT 6242 Strategic Information Systems

Request: Add

Originator: Christine Haynes

Rationale: See attached

Action: Approved

b. ACCT 5242 Strategic Information Systems and Risk Management

Request: Delete

Originator: Christine Haynes

Rationale: See attached

Action: Approved

3. Unfinished Business

A. Susan Welch and Lara Willox have surveyed all units with graduate programs regarding their interest in the electronic submission of theses and dissertations through ProQuest. All who have responded (there is one department yet to respond) have given written support for the change. Willox and Welch are revising current thesis and dissertation guidelines to comport with ProQuest processes.

B. If you have a suggestion for a student representative for the FS-GPC please contact the Chair.

4. New Business

A. The creation of an Office of Graduate and International Admissions [OGIA] was approved by President Marrero and the Deans at the end of 2013. The Office will report directly to the Associate Vice President for Enrollment Management John Head, who is leading organization efforts. A search is currently underway for a Director for the Office (https://jobs.westga.edu/applicants/jsp/shared/position/JobDetails_css.jsp?postingId=140242). A summary of events and issues leading to the proposal of the Office can be found in the report entitled "Draft—Rethinking Graduate and International Admissions" (attached to 12 December 2013 and 13 January 2014 emails from the FS-GPC Chair).

Myrna Gantner gave an update and fielded committee questions. Some adjustments have been made in budget, as the Deans made good arguments for keeping the GSA positions, and the President found the necessary funds for this. The search for the Director of Graduate Admissions is being chaired by Maria Doyle, Director of International Services and Programs. Current plans include the move of one member of the current Admissions staff and another staff member presently involved in graduate admissions process to the OGIA. It is likely that the incoming Director of Graduate Admissions will be involved in the search for an International Admissions Specialist and another Processor/Imager. The acquisition of the admissions software Recruiter, which would be integrated with current Banner processes, is being considered. Recruiter offers very promising functions for prospective students and those involved in admitting students.

John Head, who was not able to attend the meeting because of scheduling conflicts, has offered to periodically update the committee about the OGIA and the acquisition and implementation of admissions software.

B. Faculty members within the COSS have been researching accelerated bachelor / master degree programs and may be interested in sharing this with the FS-GPC should the committee so choose. Initial response was that a brief presentation during an already scheduled meeting time could be fruitful.

5. Adjournment

Appendix A

University of West Georgia
Graduate Programs Committee
Minutes
7 November 2013, 2:30pm
UCC 312

In attendance:

GPC members Lynn Anderson, Elizabeth Kramer (Chair), Shirley Lankford, Lisa Osbeck (for Kareen Malone), Hema Ramanathan, Sandra Thompson, Susan Welch, and Carol Wilson
Guests Frank Butts and Lara Willox

The Committee unanimously agreed to amend the Orders of the Day to add item 2. B. 1. a. to the agenda.

1. Minutes 10/10/2013
 - A. Changes, Additions, Modifications (Appendix A)
Action: Approved
2. Course/Program Additions, Modifications, Deletions (*following requests can be reviewed at: <https://apps.westga.edu/catalog/>*)

A. College: RCOB

Course Changes:

(1) Marketing and Real Estate

a. Course: ABED 5186 Student Teaching Internship

Request: Delete

Originator: Talpade, Salil

Rationale: Ed.S. Degree in Business Education terminated, Spring, 2013. Course no longer available in current program options.

Action: Approved

b. Course: ABED 6114 Instructional Strategies for Computer Programming

Request: Delete

Originator: Talpade, Salil

Rationale: Ed.S. Degree in Business Education terminated, Spring, 2013. Course no longer available in current program options.

Action: Approved

c. Course: ABED 6120 Administrative Support Systems

Request: Delete

Originator: Talpade, Salil

Rationale: Ed.S. Degree in Business Education terminated, Spring, 2013. Course no longer available in current program options.

Action: Approved

d. Course: ABED 6129 Instructional Strategies for Accounting

Request: Delete

Originator: Talpade, Salil

Rationale: Ed.S. Degree in Business Education terminated, Spring, 2013. Course no longer available in current program options.

Action: Approved

e. Course: ABED 6130 History and Administration of Vocational Education Programs

Request: Delete

Originator: Talpade, Salil

Rationale: Ed.S. Degree in Business Education terminated, Spring, 2013. Course no longer available in current program options.

Action: Approved

f. Course: ABED 6150 Professional Writing in Business

Request: Delete

Originator: Talpade, Salil

Rationale: Ed.S. Degree in Business Education terminated, Spring, 2013. Course no longer available in current program options.

Action: Approved

g. Course: ABED 6182 Research Techniques in Business Education

Request: Delete

Originator: Talpade, Salil

Rationale: Ed.S. Degree in Business Education terminated, Spring, 2013. Course no longer available in current program options.

Action: Approved

h. Course: ABED 6186 Business Internship

Request: Delete

Originator: Talpade, Salil

Rationale: Ed.S. Degree in Business Education terminated, Spring, 2013. Course no longer available in current program options.

Action: Approved

i. Course: ABED 6187 Practicum in Business Education

Request: Delete

Originator: Talpade, Salil

Rationale: Ed.S. Degree in Business Education terminated, Spring, 2013. Course no longer available in current program options.

Action: Approved

j. Course: ABED 8183 Advanced Research Design in Business Education

Request: Delete

Originator: Talpade, Salil

Rationale: Ed.S. Degree in Business Education terminated, Spring, 2013. Course no longer available in current program options.

Action: Approved

k. Course: ABED 8199 Research Project

Request: Delete

Originator: Talpade, Salil

Rationale: Ed.S. Degree in Business Education terminated, Spring, 2013. Course no longer available in current program options.

Action: Approved

l. Course: ABED 6586 Teaching Internship

Request: Delete

Originator: Talpade, Salil

Rationale: Ed.S. Degree in Business Education terminated, Spring, 2013. Course no longer available in current program options.

Action: Approved

m. Course: ABED 6587 Teaching Internship I

Request: Delete

Originator: Talpade, Salil

Rationale: Ed.S. Degree in Business Education terminated, Spring, 2013. Course no longer available in current program options.

Action: Approved

n. Course: ABED 6588 Teaching Internship II

Request: Delete

Originator: Talpade, Salil

Rationale: Ed.S. Degree in Business Education terminated, Spring, 2013. Course no longer available in current program options.

Action: Approved

B. College: College of Education

1. Department: Leadership and Instruction

a. Course: EDLE 8313. Leadership for Improving Schools

Request: Add

Originator: Frank Butts

Rationale: This course has been taught as a special topics course for four semesters and is now being converted to a permanent course to justify the value of, and the continued teaching of the class and to facilitate progression in the Educational Leadership Program.

Course Description: This fully online course provides educational leaders the opportunity to explore how to drive and sustain organizational and academic improvements in a school setting. Students will examine leadership and pedagogical changes that promote a collegial environment focused on continuous improvement while cultivating collaborative and learning focused school cultures. Learning will be drawn from theory and research, from students' personal experiences, and from case studies.

Action: Members were given the opportunity to peruse the course syllabus and discuss the request. They unanimously approved the request.

2. Other Business

A. Update from Lara Willox and Susan Welch on consideration of the electronic submission of dissertations and theses via ProQuest.

Willox and Welch have contacted program directors and College/School Directors of Graduate Studies inviting them to an informational meeting at 10am on 15 November 2013 in Education Center Room 208. They have also talked to Charles Sicigiano at Ingram Library who will be bringing the issue to the attention of library administration in the next two weeks. Thus far, informal polling of faculty and staff suggests wide support for an electronic submission system. It was noted that the Committee has the prerogative to recommend policies re: graduate programs, curriculum, and eligibility for graduation and that, with the current de-centralized structure, Departments and College/Schools have a substantial amount of self-determination in shaping their own programs.

3. New Business

A. College/School Directors of Graduate Studies have been contacted and asked to nominate a graduate student representative for the Committee. The student should be willing to attend meetings. If you have suggestions, please contact your College/School Director of Graduate Studies.

B. If you discover any inconsistencies or lack of clarity in our graduate studies web presence, forward them on to the Chair.

4. The meeting adjourned at 3:00 pm.

See approved minutes from the October 2013 meeting
at the VPAA website