

Graduate Programs Committee Minutes
Meeting Date: Wednesday, 9 February 2022: 2-3:30 pm via Zoom

Attendance: Dena Kniess (chair), David Boldt, Patrick Hadley, Jennifer Weber, Jim Yoder, Georgia Evans, Kyle Lorenzano, Mai Naito Mills, Marie-Cecile Bertau, Brent Gilles, Laura Caramanica, Charles Sicignano, Toby Ziglar, Daryush Ila, Donna Hayley, and Alicia Freed

Guests: Kathleen Skott-Myhre, Paul Sargent, Amanda Thomas

I Committee Introductions

II Charges from Faculty Senate President for 2021-2022

- 1) Work closely with the Graduate Advisory Council and consult regularly with the Graduate School Dean--- review curriculum proposals, but also be proactive in policy development
- 2) Recommend a policy on standardizing the credentials required for faculty to be designated as graduate faculty
- 3) Ensure faculty initiative in the creations and/or termination of graduate programs
- 4) Examine the relocation of GRAs from individual departments to the Graduate School
- 5) Program and Course Proposals

III Course/Program Additions, Modifications, Deletions

ACTION ITEMS:

A. College of Arts, Culture, and Scientific Inquiry

1. Department of Anthropology, Psychology, and Sociology

a. Psychology, M.A.

Originator: Dr. Kathleen Skott-Myhre

Request: Revise Program

Decision: Approved

Discussion: Changes presented by Dr. Skott-Myhre concern removal of GRE requirement and raising GPA from 2.5 to 2.7. It was clarified that the request for the three Letters of recommendation for applying to the program is kept, as well as the interview with faculty in psychology. Dr. Ziglar further clarified that the approved change cannot be made in this cycle but will be effective next year and thus for spring 2023.

b. Sociology, M.A.

Originator: Dr. Emily McKendry-Smith. Presented by Dr. Jennifer Weber

Request: Revise Program

Decision: Approved

Discussion: None.

INFORMATION ITEMS: No information items.

IV. New Business

A. Comprehensive Program Review

Volunteers to each CPR:

a. M.A. in Criminology – Patrick Hadley, Kyle Lorenzano, and Marie-Cecile Bertau

b. M.A. in Sociology -- Laura Caramanica and Charles Sicignano

- c. M.A. in Psychology –Brent Gilles and Mai Naito Mills
- d. MPA Public Administration – David Boldt, Jim Yoder, and Jennifer Weber
- e. Ph.D. Psychology -- Georgia Evans and Dena Kniess

Directions: Amanda Thomas joined in and directed the group to [the drive](#) that includes each of the program CPR shared with them on 2/2/2022; she answered a few questions and offered her support to anyone needing more information or support with data that her office will supply. Due date and organization: The due date for the report reviews is April 1; as one GPC member noted, the practice of the GPC in the previous years has been to briefly share and finalize the reports within the committee and send the final PDF's to Senate. Following a suggestion from the GPC's chair, the group agreed on having a first draft of the review for its next meeting on March 9, 2022.

B. Graduate Catalog Change Requests

- a. Allow for in-house credential evaluation to be conducted for international university transcripts
 - i. Originator: Paul Sargent
 - ii. Request: Vote
 - iii. Decision: Approved
 - iv. Discussion: Paul Sargent presented the document that was provided as an attachment to the GPC and pointed out that this change (concerning #1 in document) will lower the costs for Internationals' applications to UWG by \$200. Paul Sargent explained how UWG and his office and person in particular has credentials and affiliations necessary to conduct the credential evaluation in-house. Asked for his workload and time with respect to this task, Paul Sargent assured feeling confident to be able to stay within the time frame usually taken by credential companies (2-3 weeks); support might be necessary in the future, though.
- b. Removal of the discontinued MELAB English Examination
 - i. Originator: Paul Sargent
 - ii. Request: Vote
 - iii. Decision: Approved
 - iv. Discussion: None.
- c. Addition of "all official documents" requirement for the release of the I-20 (the documents students use to apply for their visa)
 - i. Originator: Paul Sargent
 - ii. Request: Vote
 - iii. Decision: Approved

Discussion: Paul Sargent explained that the additional sentence "Receipt of all official documents and confirmed offer of admission is required for the release of the I-20" (end of document) specifies the hand-off point for International students towards the I-20.

V. Old Business

A. GA Guidelines for Assistantships within Academic Affairs

- **V. Announcements**

- A. Next Meeting: March 9th from 2 – 3:30 p.m.

Adjourned: 2:45 p.m.

Respectfully submitted by Marie-Cécile Bertau