

**University of West Georgia**  
**Faculty Senate Meeting**  
**October 9, 2009**  
**Minutes**  
**Approved November 13, 2009**

**Call to Order** The meeting was convened in room 1-303 of the Technology-enhanced Learning Center. Chair pro-tem Chris Huff called the meeting to order at 3:05 p.m.

**Roll Call:** Austin, Boldt, Bray (substituting for Beylin), Cook, Crean, Defoor, Donohoe, Elman, Gunnels, Hazari, Hancock, Hasbun, Hatfield, Hodges, Hooper, Huff, Luken, McCord, Morris (substituting for Packard), Mybaye, Ogletree, Remshagen (substituting for Baumstark), Shook, Snipes, Later arriving: Epps, Payne. Absent: Ashford, Chowns, Rollins.

**Approval of Agenda.** The agenda was corrected as follows: 1) Elman noted there was an incorrect course number (3280) in the information item attachment for committee I (Undergraduate Academic Programs); 2) Action items A.4.b-c from committee I (Undergraduate Academic Programs) were stricken as having already been approved at the previous (September) Senate meeting.

**Approval of Minutes.** The minutes of the September 11, 2009 meeting of the Faculty Senate were approved with no changes by voice vote.

**Committee I: Undergraduate Academic Programs (Shelly Elman, Chair)**

Action Item A.1 was presented to the Senate. It proposed the following changes, which were approved on a voice vote.

- a) Modify Minor in Computer Science
- b) Delete CS 2000
- c) Add CS 2100
- d) Delete CS 2311
- e) Delete CS 2600
- f) Add CS 3201
- g) Add CS 3202
- h) Delete CS 3312
- i) Delete CS 4410
- j) Delete CS 4980

Action Item A.2 was presented to the Senate. It proposed the following change which was approved on a voice vote.

- a) Modify BA in Foreign Languages and Literatures, Spanish Track

Action Item A.3 was presented to the Senate. It proposed the following change which was approved on a voice vote.

- a) Modify Description of Psychology Program

Action Item A.4 was presented to the Senate. It proposed the following changes which were approved on a voice vote.

- a) Add CRIM 4211

Information Item A was presented to the Senate, listing modifications the Committee had approved to the following courses.

CS 1301  
CS 3110  
CS 3151  
CS 3211  
CS 3270  
CS 3280  
MATH 2008  
SPAN 4004  
SPAN 4006  
SPAN 4007  
SPAN 4012  
SPAN 4013  
SPAN 4040  
SPAN 4170  
SPAN 4200  
SPAN 4205  
SPAN 4210  
SPAN 4240  
SPAN 4250  
SPAN 4280  
SPAN 4785

A brief discussion ensued concerning the unenforced requirement that undergraduates declare a major by the time they attain 60 credits. It was proposed that Committee II (Academic Policies and Procedures) consider changes to it.

### **Committee II: Academic Policies and Procedures (Janet Donohoe, Chair)**

Action Item A was presented to the Senate. Considerable discussion ensued, and the Senate formed itself into a committee of the whole in order to consider amendments. The following were proposed:

- a) insert into line 4 after “he or she” and before “should provide”: “or the department in which the faculty member works”.

This proposed amendment was approved by voice vote.

- b) insert into line 5 after “may include”: “but are not limited to”.

This proposed amendment was approved 13-10.

- c) replace from lines 2-3 the phrase “faculty are responsible for communicating” with the phrase: “faculty and students are jointly responsible for making good faith reasonable efforts at communicating”.

This proposed amendment as defeated on a voice vote.

Following discussion, the document as amended was approved on a voice vote, to be added to the Faculty Handbook, as new Section 201.06, as follows:

In the event of prolonged and/or widespread absences of students and/or faculty on campus, due to epidemic illness, natural disaster, or other such emergency situation, faculty are responsible for communicating with students regarding alternative means of meeting the learning objectives of the course. If the faculty member is absent for a prolonged period, he or she or the department in which the faculty member works should provide for alternative means of delivery of course material. Such means may include but are not limited to distance learning options, make-up class periods, or electronic submission of assignments. In cases of prolonged student absences, faculty should relax attendance requirements and allow students to make up work missed. The degree to which missed work can be made up will depend upon the nature of the work and its intended purpose, with the methods of the make-up at the discretion of the instructor. In extreme cases of prolonged absence of either faculty or students, students may be given an “I” for the course.

Information Item A was presented to the Senate: the academic calendar for 2010-2011.

#### **Committee IX: Graduate Studies (Skip Clark, Chair)**

Action Item A.1 was presented to the Senate by David Jenks, in the absence of chair Clark. It included the following changes which were approved on a voice vote.

- a) Modify Program – Accelerated Masters Program – Criminology
- b) Modify Program – Accelerated Masters Program - Sociology

#### **ad hoc Budget Committee (David Boldt, Chair)**

Information Item A was presented to the Senate by Huff, in the absence of chair Boldt.

- a) the committee has elected Boldt chair
- b) the committee is planning to hold open budget meetings for faculty and staff
- c) student fees will be a forthcoming topic

#### **5. Old Business**

No old business was proposed.

#### **6. New Business**

The following topics were brought before the Senate:

- a) Huff noted the need to call a special meeting of the general faculty to consider the proposed by-law changes. Following discussion of schedules, and possible electronic

balloting procedures, Huff announced that he would look into Wednesday, October 21 at 4:00 as the date/time for the meeting.

- b) The question was raised about possible Senate action regarding changing retirement options (i.e., into TRS). Huff announced that the state legislature had refused to approve such options.

## **7. Announcements**

The following announcements were brought before the Senate:

- a) Huff announced that the state AAUP meeting will be held at the UWG campus on October 24.
- b) The faculty A-Day coordinator announced that the annual faculty/staff fund drive for A-day continues through October 22, and donations will continue to be accepted until then.

## **8. Adjournment**

Without objection the meeting was declared adjourned at 4:44 p.m.