Technology Planning Committee 2009-2010

September 28, 2009 from 10:00 to 12:00 pm in Education Annex 120

Attendees

Present
D. M. Baylen, Chair (Senate)
D. Fulkerson (Library)
K. Kral (CIO/ITS)
S. Broom (Development)
B. Brickman (CAS)
J. Blair (CAS)

Absent due to scheduling conflict
M. Aldrich (VPAA)
R. Xu (CAS)
J. Wei (COB)

Absent due to illness
J. Huett (COE)

Absent
T. Chowns, Asst Chair (Senate)
S. Lingrell (Student Affairs)
M. Renfrow (Facilities)
S. D. Lindo (SGA)
A. Cooper (SGA)
A. Webster (SGA)

AGENDA

A.   Old Business

Item 1: Approval of the minutes from the last meeting (Baylen)

ACTION: Approved

Item 2: Subcommittees (Baylen)

- 2010-2015 IT Strategic Plan -- Kathy Kral (Lead), Jason Huett, Diane Fulkerson

- Campus IT Evaluation Annual Report -- Danilo M. Baylen (Lead), Barbara Brickman, Rui Xu

- IT Related Policies and Procedures Review -- Danilo M. Baylen (Lead), Jack Wei, John Blair, Mardel Shumake (ITS), Jane Simpson (University General Counsel)

ACTION: Kral mentioned addition guest members for her subcommittee on IT Strategic Plan: Scott Lingrell (Enrollment Management), Vedat Gunay (ITS), Vicki Rogers (ITS), and Diane Homesley (University Advancement). The group approved the membership for the two other subcommittees headed by Baylen. All subcommittee work will be conducted online using GoogleDocs. Kral's group will have an initial face-to-face meeting.

Discussion

- 2010-2015 IT Strategic Plan – Timeline and Schedule of Meetings, Materials

- Campus IT Evaluation Annual Report

  - What data do we have?
  - What are we looking for in the units' annual reports?
  - Who values the final annual report?
  - How does this impact priorities, purchases, and policies?

- IT Related Policies and Procedures Review

  - Do we have a good inventory?
  - Are the existing policies and procedures current?
  - How often do we revisit this?

ACTION: Baylen presented these questions to the group to ponder as they start working toward meeting the goals of their respective subcommittees.

Item 3: Update on Campus Email (S. Lindo/K. Kral)

ACTION: Kral updated the committee on progress made based on the request of Lindo (SGA) about campus email. She informed the group that ITS is working on the request and investigating various alternatives for campus mail.

Kral, also mentioned the latest results from the ITS Customer Survey that can be accessed at http://www.westga.edu/its/index_5257.php

Item 4: Update on Teaching, Learning and Technology initiative

ACTION: Baylen updated the group on what was done with the proposal to create a year-long filler of related faculty development activities while the Provost's office decide on the status of the suspended Center for Teaching and Learning.

B.   New Business

Item 5. Guest: Price Hall, ITS

ACTION: Price Hall (ITS) shared information on campus bandwidth management. He reported that Peachnet increased UWG's bandwidth allocation from 70 Mb for general internet traffic and 30mb for intra-Peachnet traffic to 90Mb general / 50 Mb intra-Peachnet. Peachnet includes traffic bound for CourseDen, Galileo, Peoplesoft (but not ADP), and other USG institutions. Also, he informed the committee how ITS took a number of steps to improve the performance of the campus internet connection, specifically the bandwidth control of the Residence Halls and wireless traffic.

C.   Resources useful for items in this meeting

- Minutes of last TPC Meeting, August 21, 2009
  [http://www.westga.edu/~dbaylen/TPC/TPCMM_Aug2009.pdf]

- UWG Strategic Plan 2010-2015 [http://www.westga.edu/assetsDept/ctl/StrategicPlan2010-15_2_.pdf]

- Current UWG IT Strategic Plan [http://www.westga.edu/its/index_5256.php]

- ITS Annual Report from July 1, 2008 to June 30, 2009 [http://www.westga.edu/~dbaylen/TPC/2008-2009_ITS_AnnualReport.pdf]

- DDEC Annual Report from July 1, 2008 to June 30, 2009
  [http://www.westga.edu/~dbaylen/TPC/2008-2009_DDEC_AnnualReport.pdf]

- Ingram Library Annual Report from July 1, 2007 to June 30, 2008
  [http://www.westga.edu/~dbaylen/TPC/2007-2008_Library_AnnualReport.pdf]

- Policy Round Up Version 2; Compiled by Jane Simpson
  [http://www.westga.edu/~dbaylen/TPC/2009_PolicyRoundup_V2-1.pdf]

- Teaching, Learning and Technology Initiative – Proposal
  [http://www.westga.edu/~dbaylen/TPC/R2D2_Proposal.pdf]

- ITS Customer Survey [http://www.westga.edu/its/index_5257.php]