

Senate Teaching Learning and Assessment Committee

Minutes

2/18/2022

10:00am Online via Google Meet Link

Present: Jason Swift (Chair), Mandi Campbell, Jean Cook, Constance Ferrell, Rebecca Gault (minutes), Janet Gubbins, Mark Kunkel, Brian McCrary, Laura Phillips, Sally Richter, Beth René Roepnack, Josh Sewell, Gary Storie, Amanda Thomas

1. Welcome.
2. Selection of minute recorder.
Rebecca
3. Review and approval of Minutes Jan.
Minutes approved
4. SEI instrument revisions.
 - SEI subcommittee report.
 - Subcommittee shared draft SEI Revision Timeline and Guidelines.
 - Per TLA Committee recommendations, the subcommittee will add a preamble clarifying the nature of the guidelines and a student input piece to the guidelines.
 - Time line.
 - The goal is to have this guideline to Faculty Senate by the end of this semester.
 - Survey.
 - Jason (JS) reviewed survey results from faculty on SEI revisions. Results indicate TLA is satisfied with work of subcommittee.
 - The committee decided to separate the Faculty Senate votes on the SEI Revisions and the SEI Timeline Guidelines document. The SEI Revisions will be sent to Faculty Senate for a vote in March, while the SEI Timeline Guidelines will be sent for a vote in April.
 - TLA voted to send the revised SEI instrument to Faculty Senate for a vote in March
 - TLA then voted to approve the SEI revised instrument
5. Video/Live streaming policy.
 - JS reviewed that this TLA charge came about because Dan Williams asked TLA to look into a policy about having cameras and livestreaming in classroom because of potential impacts to students.
 - Committee agrees that students need to know what how livestreaming or videotaping may be used in a course when they register for the course and that the information needs to be included in the syllabus.
 - JS suggests continuing research with committee members continuing to add to the google doc that was established after the January TLA meeting, including the following information:

1. Research of policies at institutions.
 2. Revision of existing draft policy.
 3. Timeline for committee approval and submission to senate.
6. Move April meeting time.
 - JS will email about a new date/time
 7. TLA chair election/selection.
 - Jason Swift was approved by the attending members of the TLA to continue a second year as chair of the TLA. JS will email those not in attendance to check with them as well.
 8. No new business.
 9. Adjourn, 11:00 am.