

# Senate Teaching Learning and Assessment Committee

## Minutes

3/18/2022

10:00am Online via Google Meet Link

Present: Jason Swift (Chair), Mandi Campbell, Constance Ferrell, Rebecca Gault, Mark Kunkel, Laura Phillips, Sally Richter(minutes), Josh Sewell, Gary Storie, Amanda Thomas

1. Welcome.
2. Selection of minute recorder.  
Sally
3. Review and approval of Minutes Feb.  
Minutes approved
4. SEI
  - SEI subcommittee report.
    - Subcommittee shared draft SEI Revision Timeline and Guidelines.
    - Per TLA Committee recommendations, the subcommittee will add a preamble clarifying the nature of the guidelines and a student input piece to the guidelines. These revisions to be made today and sent out for vote and submitted by the April 15 Senate meeting.
5. Video/Live streaming policy.
  - Continued discussion occurred among the committee members regarding the following information.
  - JS reviewed that this TLA charge came about because Dan Williams asked TLA to look into a policy about having cameras and livestreaming in classroom because of potential impacts to students.
  - Committee agrees that students need to know what how livestreaming or videotaping may be used in a course when they register for the course and that the information needs to be included in the syllabus.
  - JS suggests continuing research with committee members continuing to add to the google doc that was established after the January TLA meeting, including the following information:
    1. Research of policies at institutions.
    2. Revision of existing draft policy.
    3. Timeline for committee approval and submission to senate.
  - After extensive discussion Sally proposed that we take this request back to the Senate Executive Committee for clarification of the legal issues and guidance for the TLA committee regarding this policy.
  - Jason agreed to take the charge and draft policy concerns back to the executive committee.

- Rebecca shared Georgia State's guidelines for the use of audio/video in the classroom.  
Mandi shared the UWG guideline that is on the website.
6. April meeting will remain on April 15th.
  7. No new business.
  8. Adjourn, 11:00 am.